

## ENFIA Board Meeting Minutes

January 28, 2020

The regular meeting of the Eldorado National Forest Interpretive Association was called to order on Tuesday, January 28, 2020 at the Amador Ranger Station. President Larry Moore, Secretary Mark Sandperl, Membership Chairman Bruce Odelberg, Treasurer Carl Gwyn were present. Vice President John Prelip was absent. Also in attendance were Retail Manager Kathie Piaszk, Carson Pass Manager Dennis Price, USFS Liaison Kristi Schroeder, USFS Recreation Specialists Renea Kennee and Christopher Sailor, Calendar Coordinator Karen Heine, Retail Committee Representative Lisa Irving-Peterson, and ENFIA member Keli Gwyn.

Meeting was called to order at 1:00 p.m., PST.

Meeting Agenda was approved.

Minutes from the October 8<sup>th</sup> Board meeting were approved. No minutes were taken at the Annual General Meeting.

### Board Members for 2020

1. Secretary Mark Sandperl resigned effective immediately.
2. Keli Gwyn was nominated to fill his position by Bruce. Larry seconded. Keli's appointment was unanimously approved.
3. Roles for the 2020 Board were assigned to be Larry Moore as President, John Prelip as Vice President, Keli Gwyn as Treasurer, Bruce Odelberg as member at large (Membership), and Carl Gwyn as Secretary.

### Contractor Reports

#### Carson Pass-

1. The station will need 10-12 new docents for the upcoming season. Dennis has begun the selection process.
2. Two couples, Tom and Linda Petrich and John and Janet Walters, who have served as docents for 10-15 years will not be returning. Dennis asked that they receive a formal letter of thanks from the board for their service.
3. Dennis mention that he had considered a new paradigm for the management of the station, but has decided to remain with the current model of having a manager with docents assisting on assigned tasks.
4. Dennis is looking for a manager to replace him for the 2021 season and has some candidates in mind.

### Forest Service Report (Kathie had not yet arrived.)

1. The 2020 Operating Plan is due in March. Kristi has asked for FS input by Feb. 10 which is the day before the next Board meeting. If ENFIA members have additions/deletions send to Kristi to compile for meeting.
2. The 2019 Annual Report is due in March. Components need to be sent to Kristi by next Board meeting. Board members received copies of ENFIA's 2016 Participating Agreement, 2019 Operating Plan, and Volunteer Agreement to refresh our memories.
3. Carson Pass maintenance projects for 2020: The Board identified several maintenance issues with the Silver Lake cabin and CP station for this season and reported to Amador Recreation staff.

- a. The door to the cabin needs to be replaced. (not historic)
  - b. The station needs to be stained.
  - c. The solar panels have been damaged and need to be repaired. FS to talk to their Radio Communications guy who has panels for the station in storage.
  - d. Traditionally, ENFIA has been responsible for opening and closing the Station and Silver Lake Cabin and light maintenance. The Forest Service usually handles the heavy duty maintenance items (Volunteers can help with labor depending on the project).
4. Tie Trail Project: The proposed connecting trail from Woods Lake to the Carson Pass Station has been flagged and has been ready for FS personnel to review and create the environmental documentation needed. Many hikers loop from Carson Pass/Winnemucca trail to Woods Lake and return to CP via walking along Highway 88. The proposed trail will eliminate the danger for hikers walking along Highway 88 by connecting the old highway to the Winnemucca Trail by CP. No time frame on this as FS specialists are fully booked at the moment. This area is within several species of concern areas.
5. Washoe Exhibit sign: Kristi will be designing the Washoe information sign with input from the Washoe community. The sign will be located next to the trail information boards at the Winnemucca trail head.

#### Contractor Reports Continued.

- 1. Kathie has completed the inventory for 2019.
- 2. 250 copies of "Hiking Carson Pass and the Mokelumne Wilderness have been ordered.
- 3. A large order for maps was placed.

With the anticipated increase in inventory for the new season, and the implementation of a Point of Sale (POS) for Carson Pass Station, the following topics were considered:

- 1. The retail committee for 2020 was set to be Keli as chairperson with members Robin Patterson, Lisa, Dennis, Bruce and John.
- 2. Square was previously selected as the POS to be implemented and Keli gave a presentation of its use and capabilities. It was very user friendly and appears to be easy to understand and use. This will help in training both docents and USFS counter personnel.
- 3. The storage and distribution of our inventory was examined. Because of the need to insure our inventory and have more convenient access for distribution, a 10 ft X 20 ft storage unit in the Missouri Flat Storage Depot facility will be rented. Larry is procuring insurance for our merchandise at sites where it will be placed for storage or for sale. Keli will be procuring racks and boxes for the organized storage of our merchandise. Merchandise will be store at Kathie's home (where it is insured for \$15,000) for distribution to Amador and the mail order business. Merchandise will be shipped to ENFIA's post office box in the future and directly in processed to the storage unit. Concerns were expressed about having items shipped to the PO Box since most vendors use UPS or FedEx. Items will be delivered by both UPS and FedEx if shipped to the following address:  
 ENFIA  
 3045 SACRAMENTO ST # 908  
 PLACERVILLE, CA 95667-9998
- 4. The Square POS will require the purchase of tablet devices. Keli will purchase an iPad to begin setting up the system for Carson Pass. Kristi mentioned that Square will operate on PC based tablets, which are substantially less expensive than iPads. Use of Android tablets could result in a substantial cost savings.

#### Financial Report

ENFIA currently has \$53,580 in the checking account and \$18,291 in the donation account (values rounded to the nearest dollar).

## **New Business**

There was a discussion on the impact that AB5 will have on our organization. The general consensus was that we would be in violation of AB5 if we continued to have our current relationship with members who provide services under the title of “independent contractor.” Therefore, Carl moved, Bruce seconded, and it was unanimously approved by the Board to terminate our independent contractors as of February 1, 2020. We will have volunteer managers that still need guidelines for their work. Therefore we need to re-write the documents that set those roles out without the “independent contractor” language and the compensation. We will honor January compensation requests per our existing contracts. Mileage and expenses will be reimbursed. The organization is now in all volunteer status, with no paid staff.

The following considerations were made:

1. The possibility of providing members who donate large amounts of time in the service of ENFIA with a stipend will be researched by Keli.
2. Research on the situation will be continued, possibly with the consultation of an employment attorney.

Committees:

The following committees are now in place.

Carson Pass/Silver Lake- Dennis, Bruce, Lisa, Karen, Ginger Craik, Dean Trevaskis, Bonnie (last name unknown)

Retail- Keli, Kathie, John, Dennis, Bruce, Robin Patterson (USFS)

Web/Social Media- Carl, Mark, Dennis

Teacher Grants- Carl and Dennis.

## **Website/Media**

Carl will be taking over the ENFIA phone number from Mark.

Dennis and Mark will work together to combine the ENFIA and Carson Pass Facebook pages.

A Teacher Grant Committee needs to be appointed to award grants to promote the education of young people on forest issues. This item will be taken up at the next meeting.

Lester Lubetkin, Geologist, has proposed to teach a free course on geology for the benefit of ENFIA members and the public at large. The Board unanimously approved support for Lester to continue with this project.

The board will consider changing the meeting dates to the third Tuesday of the month at the next meeting.

## **Membership**

Carl reported that we have 87 membership “units” with two of them for administration purposes.

Mark was thanked for his service and the valuable contributions he has made to ENFIA.

Next meeting was set to be held at 1:00 p.m. on February 11, 2020, at

Amador Ranger Station  
26820 Silver Drive  
Pioneer, CA 95666

Meeting was adjourned at 3:32 p.m.

Respectfully submitted,

Carl Gwyn, Secretary