

## ENFIA Board Meeting Minutes

November 18, 2020

The regular meeting of the Eldorado National Forest Interpretive Association took place on Wednesday, October 21, 2020. This was a video conference meeting with President Larry Moore, Vice President Frank Tortorich, Secretary Karen Heine, Membership Chairman Bruce Odelberg, Treasurer/Retail Coordinator Keli Gwyn, and Webmaster Carl Gwyn. In addition, Mark Sandpearl attended. Also, in attendance was USFS liaison Kristi Schroeder.

1. Meeting was called to order at 10:00 a.m., PST.
2. The Agenda was approved with the General Meeting scheduled for Wednesday, Dec. 5, 2020, at 9:30 am via Zoom.
3. The Minutes from the October 21, 2020, were approved unanimously with a minor change regarding the meeting with the lawyer.

### **Management report:**

4. Larry thanked Robyn Sandpearl for her work on the newsletter. Talked about Benevity (Carl) for contributions.
5. USFS report by Kristi
  - a. Mormon Emigrant Trail is closed for the season
  - b. Forest has reopened for camping
  - c. Christmas tree permits are sold online---going fast
  - d. Ranger stations probably not going to open till Spring
  - e. Kristi's detail ends this month and she will return to Public Affairs
  - f. Jennifer is going to work in Washington DC

### **Retail Coordinator Report by Keli**

6. Retail sales Online have slowed.
  - a. Forest Service is still working on custom design, no news
  - b. Implementation of POS/Square, nothing new yet
  - c. Have not yet received the mockup of Deso Wilderness Hiking book
  - d. working on a physical inventory of the merchandise on hand for our CPA to use in preparation of the annual income taxes
7. Carson Pass Report:
  - a. Dennis Price is still on vacation, so there was no report.
  - b. Keli and Larry contacted an attorney to consult about the new regulations restricting CA businesses from offering stipends and or hiring temporary employees. Mr. Bowman, the attorney, donated over 2 hours. No stipends can be given, but we talked about a general partnership which could form (all the team leaders) as a business and then charge ENFIA and distribute the payments to the individual members of the General Partnership. This is further discussed in "Remuneration" section below.

- c. Keli has offered to get a business license so can legally work as an independent contractor for ENFIA. She will present a contract to the board on or before Dec. 5
- d. A discussion about the new structure of Carson Pass (as written up by Kristi) looked like it might be pursued: a team coordinator (the oversight position) with a retail lead, a staffing/calendar lead, a facilities lead (for both the cabin and the Information Station), and a Webmaster/PR lead. This will be presented on Dec. 5<sup>th</sup> to the docents.

8. Remuneration for workers:

- a. The idea of single proprietors and a partnership for the leads for CP was discussed.
- b. Keli will write up a contract proposal for her services as a single proprietor. Her contract will be reviewed with the idea of hiring her as Retail Coordinator before the general meeting on December 5<sup>th</sup>.
- c. A partnership for CP leads could be set up, which would allow the leads to be paid for their services.
  - 1. The partnership would need to be insured.
  - 2. The partnership would need to be answerable to the board.
  - 3. The difficulties of the partnership was discussed.
  - 4. A final decision was not reached and will be discussed at a future date.
- d. Methods of compensation will continue to be discussed.

With the general meeting coming up, the terms of board members were discussed.  
 Keli has one year left as Treasurer  
 Bruce and Karen will be up for a 2 year renewal.  
 Frank will have 1 year left as VP  
 Larry is at the end of a 2 year cycle and would like to be replaced as president. There will be a notification of a board vacancy to go out with the general meeting information.

**Membership Report**

9. Membership Coordinator, Bruce

- a. Keli Gwyn will email out welcome packets with a letter written by Karen Heine with
- c. Carl (who Bruce said had really been doing much of the membership work) indicated that while much of the renewal happens on Wild Apricot, members need to be nurtured and contacted by a person to grow membership. Carl and Karen discussed this further.
- d. Karen Heine volunteered to look into this by contacting Carl and perhaps taking on this role of Membership Coordinator for ENFIA

10. Website update

- a. We continue to have around 20 hits a day
- b. We are working to upgrade banners, no info yet
- c. The newsletter, The Interpreter was published and looks amazing!
- d. The newsletter will be published quarterly.
- e. Mark Sandperl is managing our Facebook page. The board thinks it looks great!

11. Treasurer's Report:

- a. Total in the general fund stands at \$48,859.01. This is a preliminary number pending October documents from the CPA

- b. Total for the Donation funds is \$20,359.27. This is a preliminary number pending October documents from the CPA
- c. T-shirt charge for Ranger Dustin Bell's team were \$94.42

12. Carl talked about the voting electronically and the board will practice it in the next few days for efficacy. Then, it will be the method of voting on Dec. 5 for general membership at the General Meeting of ENFIA

Old business

13. Bylaws

The latest version of the Bylaws will go out for approval by the membership at the December 5<sup>th</sup> general meeting. I will send out a copy with the changes indicated.

14. Development of Highway 50 ENFIA programs

A zoom meeting will be held for interested parties on November 19, 2020. Larry, Keli and Marc Sandperl expressed an interest to attend along with Dee Owens and Lester Lubetkin. Keli and Karen would like zoom contact info.

15. Development of Highway 88/Carson Pass committee- nothing further

16. No discussion on member benefits.

17. General meeting will start at 9:30 a.m. on December 5<sup>th</sup>.

- a. Larry will put together the Agenda
- b. Keli will give a financial overview
- c. Bylaw changes will be explained and receive a vote
- d. Election of Board positions
- e. Website Report
- f. Retail Report
- g. The general meeting will then be followed by the Interpretive Training presentation at 10:30.

Carl will handle the notification of the membership by email and set up email polling for voting. Karen will send Carl a members' letter which he can use.

Next Board meeting will be on December 5<sup>th</sup>, 2020 at 9:15 a.m. (just prior the General Meeting at 9:30) and will be an online meeting. Agenda and meeting information will be posted on the Board page of the website one week before the meeting. The meeting time will be posted on the calendar on the website.

Respectfully submitted,

Karen Heine  
ENFIA Secretary