

ENFIA Board Minutes  
December 15, 2021  
10:00AM (PST)  
Zoom Video Conference

1. Open meeting at 10:04
2. Approve Agenda, unanimously. Attendance included ENFIA president Larry Moore, VP Frank Tortorich, Secretary Karen Heine, Treasure Keli Gwyn, and Member-at-large Bruce Odelburg, USFS Liaison Kristi Schroeder, Membership Coordinator Stan Trevena, Website manager Carl Gwyn, and Board candidates Lisa Irving-Peterson and Phil Hartvig.
3. Approve Minutes: Annual General Meeting, Nov. 13, 2021 with three corrections: Spelling of Serena's name in attendance, better identification distinction between retail coordinator and CPIS retail team lead, and the change for the winner of the last door prize from Frank to Jan.
4. **Manager/President Report:** (Larry Moore)
  - A. Regular report (By-Laws approved and re-cap of General Meeting and Thank you to Frank and Keli for serving on the ENFIA Board)
  - B. Welcome to our two new Board Members: Phil and Lisa
  - C. ENFIA Board voted to accept the following people for these positions on the Board: President, Larry Moore; VP Karen Heine; Secretary, Phil Hartvig; Treasurer, Lisa Irving-Peterson; and Member at large, Bruce Odelburg.
  - D. Contract renewals for Keli Gwyn and Karen Heine were discussed and approved: Larry's notes stated that Keli would get \$200 more a month for three months during the 3 summer months for a total of \$600. Discussion involved all the duties she has working with multiple forest service sites in addition to Carson Pass. Discussion involved how many hours Keli puts into this task, which is a lot. Frank moved to approve the increase. Karen seconded it, and all board members voted to approve.
    2. Larry's notes stated that Karen asked for \$185/mo for 12 months, Keli moved to have the station manager's pay increased by \$15 to \$200/mo for 12 months? Total of \$2,400. Frank seconded? Board voted to approve the increase. Discussion of how much work goes into managing CP station and scheduling docents. It was agreed that lots of time was put in, most during the summer months but work continued in the off season.
5. **USFS:** (Kristi Schroeder and Chris Sailor)
  - A. Fire update  $\frac{3}{4}$  staff on annual leave. Lots of snow!
  - B. No major staffing changes. Chris is back.
6. **Finance/Treasurer's Report** (Keli Gwyn)
  - A. Checking acct balance: \$32,929.48 as of 12/15 (no November statement yet)
  - B. Donation acct balance: \$21,592.43 “ “
7. **Retail Coordinator Report** (Keli Gwyn)
  - A. Custom merchandise is still in design stage
  - B. The Christmas over 10 days Sale generated 5 sales.
  - C. The Online Store looks different, new and improved. Check it out!
  - D. Click on the website. The more clicks, the more “top hits” so we move up.
8. **Carson Pass Coordinator Report** (Karen Heine)
  - A. We are still looking for 5 or so new docents.
  - B. COVID Protocols will be established for May meeting in April, either Zoom or in-person
  - C. Stan is working on Solar panels and lithium battery at station improvement
  - D. We are looking for/in need of a new scheduler!
  - E. David W. To take over Interpretative Walks
  - F. Brown paint for Silver Lake Cabin and screen material requested from Chris
  - G. Land's End Store will be revamped for the May meeting.

9. **Hwy 50 development** report from recent meeting (Carl Gwyn)
  - A. B17 Hike will be a members only hike next year.
  - B. Swan Henry Toll Road suffered from the fire and may need new signage.
  - C. Looking for docents for HWY 50 project (Mark S. offered to post on the FB page)
  - D. Serena King says they need docents at Cleveland Info Station on Icehouse Rd
  - E. Crystal Basin may also need docent help with Campfire and Junior Ranger programs
  
10. **Website Update:** (Carl)
  - A. Thanks to Jason for helping update webpage
  - B. More pictures are needed
  - C. 100 Hits or more some days
  - D. ENFIA may need to upgrade to Professional level ZOOM format when Carl discontinues his subscription. \$149 in May to consider
  
11. **Membership update:** (Stan T.)
  - A. Coordinator status reports one packet mailed today.
  - B. 1 New member
  - C. 121 active ENFIA members currently
  
12. **Facebook Update:** (Mark Sandperl)
  - A. Mark will put out a blur looking for docents for CPIS and HWY 50
  - B. May use Karen's email or the CPIS email for new docents
  
13. **Old Business: none**
  
14. **New Business: ENFIA offers will be installed at the next meeting in January.**

Next regular meeting: January 19<sup>th</sup> at 10 am on Zoom