

ENFIA Board Meeting Minutes
April 27, 2022

Present at meeting: Board members: Larry Moore, Karen Heine, Lisa Irving-Peterson, Bruce Odelberg (Phil Hartvig absent)

Others present: Chris Sailor and Kristi Schroeder (USFS), Keli Gwyn & Carl Gwyn, Stan Trevena, Frank Tortorich, Mark Sandperl (& others?)

1. Meeting was opened by Larry at 10:00 am
2. Agenda for April 27, 2022 meeting (postponed from 4/20/22) was approved
3. Minutes from Mar. 23, 2022 meeting was approved
Corrections to minutes were noted by Larry (round top mt. is not round up mt.) and by Lisa (docent training dates for east side and west side were switched, May 7 is east side date and May 14 is for west side location)
Amendment to 3/23 minutes to correct these errors were approved.
4. **Manager/President Report:** (Larry Moore)
 - A. Regular report
 1. Updates from last month report
Vandalism at CP station temporary painted over by Karen and Phil
Trail counter -no update-waiting for report from Stan on grant proposal for purchase
Presentation- Karen started it but not finished yet - will move to Agenda on May 18, meeting
 2. New items/developments to report
BIG NEWS- Larry reported that ENFIA received approval of \$20,000 from grant related to Covid relief. (Larry wrote this grant. Funds should be made available to ENFIA in May or June.
 - B. Other items (as needed)
5. **USFS:** (Kristi Schroeder and Chris Sailor)
 - A. Updates on Fire restoration progress, openings, COVID protocols
No set date for opening of Amador station, construction is progressing slowly, goal for opening of station is mid to late June. Covid protocols DO NOT require masks indoors. Caldor Fire restoration will be focus of FS this season.
 - B. Other items
Waiting for job codes for water delivery and water line repairs at Silver Lake Cabin
PCT is open with NO restrictions. Other trails on the forest will be open with warning signs posted about multiple hazards. Some trails will have major damage from fire and fire suppression work (Dozer lines and erosion control) Discussion of possible damage to Silver Lake water system. Water storage tank to be filled at Silver Lake Cabin until water system is inspected and repaired. Phil will arrange water delivery. Discussion of challenges with hiring in FS. Staffing shortages will likely occur this season. Prescribed burning for season I almost over, opening dates for campground opening is not set yet. Stations will have "soft opening", not all at same time. Mormon Emigrant Trail road will be open as soon as snow melts.
6. **ENFIA's Treasurer's Report** (Lisa Irving-Peterson)
 - A. Checking account balance: \$26,665 (*not including an additional \$20,000 from grant to be deposited within 1-2 months*)
 - B. Donation account balance: \$21,974
Brief discussion of debit card charges of \$266 from Verizon for iPads and hot spots and small deposits from sales at Desolation Wilderness Office.

7. ENFIA Retail Coordinator Report (Keli Gwyn)

A. Custom merchandise, sales & operations, technology update

Discussion and display of new custom merchandise designs for shirts and hats. Three new designs (fingerprints of America -Topo map lines, Carson Pass is my happy place -from Larry Moore's photo, and El Dorado NF Bucket list). Keli discussed history of retail merchandise inventory and need to order supplies for opening this year. Keli requested \$12,000-\$15,000 to start ordering for all locations in EDNF. Reported that new ENFIA credit card is working well and improving efficiency of ordering and paying vendors. Motion to proceed with ordering and approve \$15,000 for this process was made and seconded, voted on by board and approved. (Karen/Lisa/Board). Discussion was made by Bruce and Larry about saving enough \$ in accounts to cover monthly costs of running ENFIA until \$ from new sales starts to come in this season. Board agreed to monitor funds in accounts and be transparent in how funds are spend.

B. Other items

Carl noted that ongoing monthly costs for ENFIA (about \$2,000 per mo) are about the same as before the SQUARE inventory and sales equipment was implemented. Larry discussed that some funds from the Donation account could be temporarily used (if needed) to cover expenses until the grant money was deposited to the main checking account and deposits from sales this season start to come in. Any withdrawals from donation accounts would be returned if made would be returned ASAP.

8. ENFIA Retail Team Lead Report (Lisa Irving-Peterson)

A. Opening of Carson Pass Station (May 28 - delivery and preparing inventory May 21-27)

9. Carson Pass Coordinator Report (Karen Heine)

A. Docent Meetings updates for May 7 and 14 (Locations, times, plans)

East side meeting and training is set for May 7 at 11:00 at her house. Some snacks and simple food items will be purchased and some door prizes will be given out docents attending.

Meeting will cover procedures at CP station and at SL Cabin. Meeting will take 1 or 1.5 hours. Additional training for new docents will concur at end of meeting.

B. Scheduler update (Get input from board-refer to email from Bruce about procedures)

Karen will continue to be the scheduler this year, she requested receiving payment in one lump sum at end of season (\$700)

C. Other items

About the same # of docents this year as last (65-75), some members have not renewed yet. Will work to get a list of weekly "stand by" docents who can fill in for docents who at last minute can not work at station for their shift. Coupons will be made for door prizes, winners will contact Keli to order their shirts or hats. David Woodruff (spelling?) is working on list of docent walks-should have it my mid-late May. Idea to give docents leading 4 walks in a season a complimentary membership for following year. Motion was made and seconded, then voted to approve by board (Lisa/Bruce). Karen noted donations to ENFIA for printing materials and plants for outside planter boxes. Garden greenhouse center will be credited at station. Carson Valley Vet donated dog leashes. A local artist donated 20 walking sticks which will to made available for loan or sale to the public. Any funds raised from sales will be added to donation accounts. Donation amounts of \$10 in multiples of 1, 2, 3, etc will be set up in SQUARE.

10. CPIS Maintenance Team Lead (Phil Hartvig)

A. Carson Pass station & Silver Lake cabin: - updates

(vandalism repair, hazard trees, pest treatment, water delivery, and water line repair)

Chris Sailor and Tom Lewis were contacted about all items listed above. Waiting for job codes to have FS pay for needed maintenance, services, and repairs. Phil completed chainsaw class with FS. Clean-up dates for SL Cabin set for May 24-25. Docents Gaylin, Deb, & Bonnie will complete most of the work. Stove delivery and install will occur in May, date to be set soon. Cabin repair and painting weekend set for June 4-5. Details to follow, waiting on supplies from FS.

- B. Carson Pass Station Opening work party May 21 (workers, tools and supplies needed ?)
 - C. Silver Lake Cabin (May 24-25 clean-up, June 4-5 painting party, open ASAP to docents)
- Dates for station opening and cabin clean up/repair are not changed from last month.***

11. Highway 50 corridor development report (Carl Gwyn)

- A. Next year's plans - updates
- B. USFS needs - updates

Some people have volunteered to help out at Placerville and crystal station, waiting for response from FS.

12. Website Update: (Carl Gwyn)

- A. New developments (***Discussion below was added AFTER Facebook report by Mark***)

Working on using new banner photos, asking for more content from membership. Larry supplied photos that Carl is using. Carl asked Mark Sandperl to look over website and possibly add some content like photos or stories.

13. Membership update: (Stan Trevena)

- A. Coordinator status report
- B. Other

Reported that 125 members with 120 active (renewed membership) Stan will reach out to members who have not renewed. Carl discussed handing out flyers about ENFIA during guided walks. Discussion of asking participants on walks to make donations to ENFIA. Discussion of getting personal information (phone numbers or emails) of participants on walks to promote membership and donations. Discussion of need for more advertisements/recruitment for ENFIA. Bruce discussed release of Liability forms for walks. Karen will review forms and add any needed updates from last years version.

14. Facebook Update: (Mark Sandperl)

- A. Report

Not much new to report. Discussion off other wilderness volunteer programs in area. (Discussion with Carl about help with website occurred and is summarized above in website section)

15. Old Business:

- A. Research/Order batteries and new solar panels? (Stan Trevena & Bruce Odelberg)
- B. Purchase door, obtain lock set & paint from USFS for cabin - (Phil Hartvig)
- C. Delivery/Installation of new Propane Stove to Silver Lake Cabin - (Phil Hartvig)
- D. Other

No report on old business, items will be moved to next months agenda.

16. New Business: (Things to plan/work on for next meeting)

- A. Old business -see list above
- B. Trail counter (Larry/Stan), public presentation (Karen)

Next regular meeting: May 18th at 10 am on Zoom