

ENFIA Board Meeting Minutes
Oct 19, 2022 10:00 AM (PST)

Board Members Present: Larry Moore, Lisa Irving-Peterson, Phil Hartvig, Bruce Odelberg, called in later in meeting-Karen Heine

Others Present: Kristi Schroeder, Keli Gwyn, Carl Gwyn, Stan Trevena, Frank Tortorich

Absent: Don "Chip" Morrill, Mark Sandperl

1. **Larry** opened meeting at 10:03, **Carl** started recording the zoom meeting
2. **Approved agenda for Oct 19, 2022 meeting**
3. **Board** approved minutes: from Sept 22, 2022 meeting (*A correction was made by Phil H. that the date for next meeting should have been Oct 19, not Nov 24th as stated*)
4. **Manager/President Report:** (Larry Moore)
 - A. Regular report - *stated that insurance carrier for ENFIA does not allow more than 50% of board to be from the same family. Our current board satisfies this requirement.*
 - B. Other items - Discussed *changing meeting times to accommodate Forest Service Representative Don "Chip" Morrill. Lisa moved to move the meeting to 9:00 am next month, seconded by Larry.*
5. **USFS:** (Kristi Schroeder and Don "Chip" Morrill)
 - A. Updates from prior months - *Transitional period out of summer operations. No prescribed burning yet. Holiday Tree cutting permits open Nov 15th at 7:00 am*
 - B. Other items/developments - *Current Forest Supervisor is moving to Washington. Jim Bacon is acting supervisor. New hiring is continuing, positions are being filled. Should have full staffing next year. Keli Gwyn asked to have a 20% discount on merchandise approved for Forest Service employees. Kristi suggested first week in December and would notify forest service. Phil asked about logging decks along major roads in the forest and if they are being sold. They are sold but lack of mills is restricting their removal. No additional salvage logging outside of safety "buffer" zones along major roads was discussed.*
6. **ENFIA's Treasurer's Report** (Lisa Irving-Peterson)
 - A. Checking account balance: *\$45,399 (drop of \$3900 since last month due to ordering)*
 - B. Donation account balance: *\$26,028 (up \$136 from last month)*
 - C. Other items/developments
7. **ENFIA Retail Coordinator Report** (Keli Gwyn)
 - A. Regular report - *\$62,006 in total sales (\$43,600 from Carson Pass, \$18,400 from other sites)*
 - B. Other items/developments - *Carson Pass had inventory moved to Storage Depot. Four other sites have been inventoried and well. Only have Crystal Station to complete. Prices will be going up next year. Thanks to square inventory system top selling items are identified. ENFIA has funds to cover fixed expenses over the winter and a one year reserve of funding in our checking account. When sales start up next year, more ordering can occur. All sites in the forest will be stocked and ready to go next season as much as possible. Ordering on credit will allow locations to pre-order items.*
8. **ENFIA Retail Team Lead Report** (Lisa Irving-Peterson)
 - A. Carson Pass Station update - *no additional information given*
 - B. Other items/developments
9. **Carson Pass Coordinator Report** (Karen Heine)
 - A. Carson Pass Station Operations - *Karen was absent for report but called in later in meeting to thank all the people who helped with the Carson Pass Station closing.*

B. Other items/developments - *Our missing bear canister was returned. List of docent awards is being sent to Bruce for Oct 29th meeting*

10. CPIS Maintenance Team Lead (Phil Hartvig)

A. Carson Pass Station projects (Repairs/future needs) - *Discussion of the need to seal/stain outside of CP station to preserve the structure and to continue monitoring roof repairs and explore replacing front half of roof next year. Asked for update on USFS budgeting process from Chip Morrill who was present at USFS budgeting meeting. No report given due to Chip's absence from our ENFIA meeting. Phil will follow up with an email to Chip to get a report from him for next month*

B. Silver Lake Cabin projects (Repairs/future needs) - *Outside painting of cabin completed with help from Karen, Gaylin, Deb, and Bruce. Desire to get more paint/primer to paint garage, shutters, window frames and interior next year. Karen requested 5 gals of paint from Forest Service at Sept 2022 ENFIA Meeting. Phil will reach out to Chip via email to make this request again. Phil will also request assistance with a more permanent fix to water delivery system from Silver Lake Campground. Current system has a faucet shutoff at the former camp host site.*

C. Other - *Lisa asked to revisit discussion on giving life membership to Dean Trevaskis (Speedy Water Delivery) for his donation of materials and labor to make repairs to water system from Silver Lake campground and under the cabin. His donation was in excess of \$500 which is the stated amount in the ENFIA bylaws that is required for life membership consideration. Carl and Frank voiced support to granting Life Membership to Dean. Phil moved to grant a life membership to Dean, it was seconded by Larry and voted on by all board members in attendance. The vote was 4-0 in favor.*

11. Highway 50 corridor development report (Carl Gwyn)

A. USFS needs - updates - *Information kiosk/Building at Placerville Ranger station would like volunteers to help service the public. New signs are going in along highway 50 to direct visitors to the station. Reports from exploring Swan Henry Toll road revealed that signage survived the Caldor Fire.*

B. Other developments - *Organized hiking/work party to install signs at the B-17 crash site has been rescheduled to Wed Oct 26. Several docents, forest service personal and interested members of the public are planning to attend this event.*

12. Website Update: (Carl Gwyn)

A. Needs & other developments - *RSVP to docent appreciation luncheon conducted via membership portal. Some tech issues resolved by Carl with Apple product users. Carl has been walking people through the issues via phone calls. Stan (membership chair) requested that information about work arounds be posted on the website to aid docents. Voting for new board members will occur soon via the same membership portal on the website.*

13. Membership update: (Stan Trevena)

A. Coordinator status report - *155 active memberships*
B. Other projects - *Pre-stamped envelopes are saving postage charges for new docent packet mailing.*

14. Facebook Update: (Mark Sandperl)

A. Update/Needs-new development - *No report, Mark was absent from meeting. (Maybe remove from future agendas? - Mark expressed that desire to the secretary Phil prior to this meeting)*

15. Old Business:

A. Solar/Battery backup update on operations (Stan Trevena & Team report) - *battery removed during CP station closing and moved to storage in Lockeford for protection from cold winter temperatures. Being fully charged and assumed that it will hold full charge for 6 months.*

B. Roof Repair/Replacement at CP Station update (Mike Barrow report) - *Mike not present at meeting so no report. Phil will contact Mike & Chip to follow-up on USFS budget process and meetings. Steve Hall is no longer available for at least 2 months. Communication will occur with Chip.*

C. Carson Pass Hiking book update - *no report*
D. Amphitheater/Trail to Woods Lake (Bruce) - *no report*
E. Other items from past meetings - *Allison Avery who is tracking hiking miles of docent members does not have buttons to present at Oct 29 docent appreciation luncheon meeting. Carl told Lisa & board that those buttons are awarded at spring docent meeting.*

16. New Business: (Things to plan/work on for next meeting)

A. General Meeting Planning (Carl/Board) - *Agenda has been set and communicated to membership. Awards will be presented, guest speaker and other activities planned. Goal is to have brief meeting and awards presentations and ample time for socializing. Carl will be master of ceremonies and limit each award presentation to 2-3 min. Currently we have 30 members attending but more expected in coming week.*

B. ENFIA Board Elections - *Stan is running for board and one other member is interested in running. There are two positions open. Assignment of board positions will be made at Nov. ENFIA meeting. Positions of President and Vice President will need to be filled by board selection. Electronic voting via email/ website membership portal will start on Oct 20 or 21 and run until Oct 27 or 28th. Results will be announced at Docent Appreciation gathering on Oct 29.*

C. Other - *Kristi requested an accounting of volunteer hours by ENFIA membership. She requested total hours worked by each member and total hours by organization. She requested this information ASAP. Board will reach out to Karen to see if hours can be estimated by attendance taken on "SIGN-UP" app used as on-line calendar at CP station. Other hours by members will be self reported and organized via membership lists.*

Meeting ended at 11:44

Next regular meeting: Nov 17th at 9 am on Zoom

(New date and time as per discussion of board members to accommodate schedules - Phil will not be available to attend on 17th, Karen attendance is unsure at this time- Larry will follow up to make arrangements to ensure enough current ENFIA board members participate to install new ENFIA board member positions for next year)