

ENFIA Board Meeting Minutes

DEC. 14, 2022

Board Members Present: Larry Moore, Lisa Irving-Peterson, Phil Hartvig, Bruce Odelberg
Others Present: Kristi Schroeder, Keli Gwyn, Carl Gwyn, Mark Sandperl, Stan Trevena, Ken Nieland
Frank Tortorich.
Absent: Karen Heine, Don Chip Morrill

1. Larry opened meeting at 9:14 am
2. Lisa moved to approve agenda for DEC 14, 2022 meeting -seconded and passed with addition of leave no trace account added to new business section as per Larry's request.
3. Lisa moved to approve Minutes: from NOV 17, 2022 meeting - seconded and passed.

4. **Manager/President Report:** (Larry Moore)
- 5.

A. Regular report - Meeting in Placerville to begin transition of business accounts scheduled on Dec 14 was postponed until Jan to allow new elected board members, Larry and others to meet with banking, tax, and insurance representatives. Requirement of having minutes with new board members identified on official ENFIA letterhead was discussed

B. Other items - ***Discussion of new board positions & delegation of duties for 2023 season.***

Larry Moore lead the discussion of new assignments to ENFIA board. Lisa Irving-Peterson announced and that she would like to continue as Treasurer for 2023 season. Phil Hartvig announced that he would like to continue as Secretary. Motions to nominate both were made, seconded, and votes taken to allow them to stay in these positions. Both votes were 4 to 0 in favor. Next nominations were for President, Vice President, and Member at Large. Stan Trevena was nominated and voted in as President, Ken Nieland was nominated and voted in as Vice President, Bruce Odelberg was nominated and voted in as member at large. All votes were 4 to 0 in favor. Official duties of the new board members will begin in January 2023. Meetings with representatives in Placerville and with the Forest Service will be scheduled in Jan 2023 by Larry Moore and others. Larry agree to help assist in a smooth transition to the new board. Larry reminded board that board members are appointed for a two year term on board but assignments are annually reassessed and can be reassigned as requested/ needed. Larry again requested a single sheet on ENFIA letterhead with new board members and their positions. He requested a line for President/Treasurer/Secretary to sign it for the Tax authority, Banking Account, CPA, State Attorney General, and others agencies as required by our non-profit organization laws. Carl Gwyn agreed to set up the letterhead/form. Phil Hartvig agreed to complete the ENFIA minutes as requested ASAP for January 2023 business meetings.

C. Thank you and presentation to Larry Moore for his service to ENFIA. Carl lead the presentation on how Larry has been a very hands on leader who have helped ENFIA through some challenging times with former board and business managers leaving and having to deal with the COVID pandemic and wildfire closures and disruptions to normal operations. He has also been forward thinking and helped to support the upgrade of the website and point of sale (Square) technology for retail business. He has written and received over \$50,000 in grants and has helped with routine operations of the organization and with our interactions with the Forest Service and business requirements. Frank Tortorich added that Larry has provided a level of stability to the organization. Many more compliments could have been shared but Larry requested the business of meeting to continue at which point he was presented with a original framed artwork. Kristi Schroeder thanked Larry for his leadership and stability and said it was an "honor working with you"

- 5. USFS: (Kristi Schroeder and Don “Chip” Morrill)**
 - A. Updates from prior months
New Forest Supervisor for EDNF has been approved. Kristi has become the new Assistant Forest Recreation Officer but will continue as our ENFIA contact person.
 - B. Other items/developments/needs
Seasonal road and trail closures are now in effect. This is a slow time of year for FS but Kristi is still busy working on staffing and recruitment for 2023.

- 6. ENFIA’s Treasurer’s Report (Lisa Irving-Peterson)**
 - A. Checking account balance: \$37,191 down \$3500 from last month due to reimbursements, insurance, and ordering for next year.
 - B. Donation account balance: \$23,389 up \$24 from last month
 - C. Other items/developments/needs : Larry reported that CPA Financial report was shared via email with board and that ENFIA had sales of \$1500 this month via on-line and in person purchases.

- 7. ENFIA Retail Coordinator Report (Keli Gwyn)**
 - A. Regular report: Georgetown ranger station was highest selling location in EDNF in Nov.
 - B. Other items/developments/needs: Physical inventory has been completed after in person visits to several locations in EDNF. An extensive written report of inventory was presented.

- 8. ENFIA Retail Team Lead Report (Lisa Irving-Peterson)**
 - A. Carson Pass Station update: No report was given-no news from Lisa this month
 - B. Other items/developments/needs

- 9. Carson Pass Coordinator Report (Karen Heine)**
 - A. Carson Pass Station Operations: No report was given, Karen was absent from meeting
 - B. Other items/developments/needs

- 10. CPIS Maintenance Team Lead (Phil Hartvig)**
 - A. Carson Pass Station projects (Repairs/future needs) - no report/news- projects put off until next spring such as station “Painting”, Roof Repairs
 - B. Silver Lake Cabin projects (Repairs/future needs) - no report/news- projects put off until next spring such as Painting-Garage/Shutters/interior
 - C. Other - no report/news- projects put off until next spring such as more permanent repair for water supply to SL Cabin - SL host campsite issues

- 11. Highway 50 corridor development report (Carl Gwyn)**
 - A. USFS needs - updates - Signage has been added by CalTrans to Exit 54 informing public of Wilderness Permits at FS station located in Camino. ENFIA did not pay for new signage. No news on ordering new signage for Pyramid Creek and/or other sites
 - B. Other developments - no news on adding ENFIA stickers to B17 site-maybe moved to spring.

- 12. Website Update: (Carl Gwyn)**
 - A. Updates/developments/needs - Stan will be helping with Website in 2023. Other ENFIA members are encouraged to help out. Web designer (Jason) could help with update/upgrade.

- 13. Membership update: (Stan Trevena)**
 - A. Coordinator status report: 2 new members this month
 - B. Other projects -

- 14. Facebook/Newsletter Update: (Mark/Robyn Sandperl)**
 - A. Update/Needs-new development - Lisa has provided many photos, more photos from Lisa, Carl, and others will be send to Mark over the winter months. (including Hope Valley)

15. Old Business: (As per board's request - items to be carried over from previous meetings)

A. Google Workspace: Stan will explore setting this up for next year. Carl and Jason Walker (Web Designer) will work with Stan to organize this project. Good method to keep all ENFIA documents and records in one central and accessible location. Cyber-Security issues will be addressed. Mark Sandperl will records from his time as Board secretary to this effort.

B. Adding new members/outreach ideas: Stan had idea of making ENFIA business cards to distribute as a way of getting new members and information out to public. He will explore this. Bruce and Stan talked about using flyers on campground information boards

C. Reserving a space for docent appreciation at Kirkwood or South Lake Tahoe (Bruce/Carl)
No update as of now, will explore in future

D. Transfer of ENFIA accounts/administrative needs. (Larry)

Postponed until Jan 2023 - date to be determined. Larry will give Phil his PO Box key and will look into ordering another key to help in picking up mail

E. Off season ordering/funding for maintenance needs at CP station and SL Cabin (Karen/Phil)
No update as of now

F. Other off season planning for next year ? (ENFIA Board)
No update as of now

16. New Business: (Things to plan/work on for next meeting)

A. Application for "Leave no Trace" - \$150/yr or more for upgraded options. Former board member John gave a presentation from this organization in 2019. Could provide materials to display at CP station for educational purposes. Larry send info to Stan about this organization and materials they provide. Maybe get index cards with educational messages, maybe get flyers to display at trailheads. Kristi stated that "leave no trace" messaging is approved by Forest Service and could be displayed at trailheads or other locations in the forest. Discussion of dog waste/human waste issues in Carson Pass area. Maybe leave no trace will help with this issue.

Larry ended meeting at 10:23

Next Meeting:

Wed Jan 18th, 2023 at 9:00 am