

**El Dorado National Forest Interpretive Association**  
Established in 1987, promoting Education, History, and Interpretive Programs  
on the El Dorado National Forest.

**Board Meeting Minutes**  
**Jan. 18, 2022**

Board Members Present: Stan Trevena, Ken Nieland, Lisa Irving-Peterson  
Board members Absent: Phil Hartvig, Bruce Odelberg  
Others Present: Larry Moore, Karen Heine, Keli Gwyn, Carl Gwyn  
Others Absent: Kristi Schroeder, Don "Chip" Morrill, Mark Sandperl

1. Stan opened the meeting on time at 9:00 am
2. Lisa moved to approve Agenda for Jan. 18, 2023 meeting - seconded and passed
3. Lisa moved to approve Minutes from Dec 14, 2022 meeting - seconded and passed.
4. **Manager/President Report:** (Stan Trevena)
  - A. Regular report - *Discussion of meetings that took place on Jan 13, 2023 in Placerville with Larry, Stan, Ken, & Phil. Visited USFS supervisors office, US Bank, US Post Office, CPA, and Storage Unit.*
  - B. Other items: *Stan commented on how organized the ENFIA storage unit was thanks to Keli. Larry also discussed how he was transitioning documents and accounts over to Stan and Phil and how he is available to help/mentor ENFIA board during this transitional year.*
5. **USFS:** (Kristi Schroeder and Don "Chip" Morrill)
  - A. Updates from prior months - *No report due to absence from this meeting.*
  - B. Other items/developments/needs
6. **ENFIA's Treasurer's Report** (Lisa Irving-Peterson)
  - A. Checking account balance: *\$35,937 down \$1200 from last month due to bill payments*
  - B. Donation account balance: *\$24,171 up \$782 from last month due to donations*
  - C. Other items/developments/needs : *Stan donated money for a new solar panel to be installed, a new member (name? - not recorded yet) donated \$500 and became a life member*
7. **ENFIA Retail Coordinator Report** (Keli Gwyn)
  - A. Regular report: *Georgetown ranger station was highest selling location in EDNF in Dec.*
  - B. Other items/developments/needs:

Keli is making a calendar to coordinate her ENFIA duties with her new retail job in the private sector. Crystal Basin station wants their ENFIA merchandise by *mid-May* to have station up and running by memorial day. Keli is working without a contract and requested the ENFIA board to approve her contract for 2023 ASAP so she can get paid in Jan. Stan will review her contract and get back to board concerning its approval. Her contract will be the same as last year with the \$200/mo bonus during the three summer months. Carl suggested that ENFIA board could vote to approve contract provisionally and work out details of paperwork/documentation for next meeting. *Lisa moved to approve Keli's contract, Ken seconded the motion and a vote was taken (3-0 in favor)*

Karen also has a contract to renew (discussed later in meeting).

**8. ENFIA Retail Team Lead Report** (Lisa Irving-Peterson)

- A. Carson Pass Station update: *No news on operations except for large snowpack at station.*
- B. Other items/developments/needs

**9. Carson Pass Coordinator Report** (Karen Heine)

- A. Carson Pass Station Operations:

Karen discussed her concerns about propane tank at station being buried under large snowpack and danger of leaking into station if pipes/connections are damaged. This could be very dangerous. Karen does not have confirmation from Bruce that he shut off the propane valves properly. She has contacted propane company and had requested that the tank be unburied from snow to check. *Stan will follow up on these concerns and report out at next meeting.*

- B. Other items/developments/needs:

Karen will start working on the interpretive walk program in Feb. Last year we had 1-2/wk in early season, 3-4 during mid June-early Sept. Karen let the docents pick their dates and topics. 11 docents lead a total of 42 walks last season. Karen reported that she has 4 new docents for the coming season with one additional docent returning after a year off. *Karen discussed her new contract request. She is asking for \$25/mo increase and language that allows her to be paid an additional stipend for the scheduling duties.* She has discussed having Mike/Edi Barrow take over the scheduling duties and believes the scheduling duties are best performed by a couple like Dennis /Roxi (former station managers) did in the past. *Karen will report out on her discussions with Edi in future meetings.* Discussion was made about how scheduler could be paid if it is not Karen doing the job. The scheduler would need to have a business license. They will be a charge for this license (\$55-250/yr - depends on the county where license is taken out)

**10. CPIS Maintenance Team Lead** (Phil Hartvig) *Absent - no report given this month*

- A. Carson Pass Station projects (Repairs/future needs) - no report/news- projects put off until next spring such as station "Painting", Roof Repairs
- B. Silver Lake Cabin projects (Repairs/future needs) - no report/news- projects put off until next spring such as Painting-Garage/Shutters/interior
- C. Other - no report/news- projects put off until next spring such as more permanent repair for water supply to SL Cabin - SL host campsite issues

**11. Highway 50 corridor development** report (Carl Gwyn)

- A. USFS needs/updates -

Stan visited Placerville station and learned that Forest Service is requesting volunteers to help run counter at that location. Crystal Basin is also requesting docents to help with their operations and is offering a possible RV site for docents working at that location or conducting campground programs at local FS campground sites. Contact person at FS is Serena King-Pacific Station. There is interest in having some interpretive hikes in the Highway 50 corridor. Carl is interested in leading two hikes to Holly Grade and Swan Henry Toll Road (History themed). Forest Service is interested in having a docent stationed at the "Cleveland Corral" a site which could give out visitor information and is the location of memorials for 3 firefighters lost in the Cleveland Fire incident. Carl reminded ENFIA that Pacific Ranger district is not of highway 50 and the Placerville Ranger district is south of Highway 50. Desolation Wilderness business is conducted in the Placerville Ranger Station now due to safety concerns entering/exiting the Pacific Ranger Station location.

- B. Other developments - no news on adding ENFIA stickers to B17 site-maybe moved to spring

**12. Website Update:** (Carl Gwyn)

A. Updates/developments/needs -

Stan will be helping with the ENFIA Website in 2023. Other ENFIA members are encouraged to help out. Web designer (Jason) could help with update/upgrade. Volcano service account is being transferred to Stan, he will now have administrative access to manage accounts including square retail software. If transition to Google Workspace is used in 2023 season, website integration will occur.

**13. Membership update:** (Stan Trevena- to be replaced by Ken next month)

A. Coordinator status report: 4 new members this month

B. Other projects -

**14. Facebook/Newsletter Update:** (Mark/Robyn Sandperl - *absent from meeting*)

A. Update/Needs-new development - No report given, Keli reminded people to send articles to Robyn for next newsletter. Stan may submit an article on new board members.

**15. Old Business: (As per board's request - items to be carried over from previous meetings)**

A. Google Workspace:

Stan, Carl and Jason Walker (Web Designer) will work to organize this project. Stan discussed different subscription levels and their costs. Decisions will be made after more discussion. Costs would be \$40/month for 8 members (Board plus Keli, Carl, Karen)

B. Adding new members/outreach ideas:

Stan will work with Keli on Business Cards. Stan will work on designing/building a better/more visible donation box at CP Station. Carl will explore giving presentations at Folsom REI about ENFIA and El Dorado National Forest.

C. Reserving a space for docent appreciation at Kirkwood or South Lake Tahoe

Discussion about location for docent in person meetings in addition to the end of season appreciation gathering. Dates were discussed to minimize conflicts with "Nevada Days and Fall break for Nevada teachers" ***Dates proposed for closing CP Station was Oct 7th and having the appreciation gathering on Oct. 14th, 2023.*** Carl and ENFIA Board will explore sites such as Forest Service Ranger Stations in South Lake Tahoe as well as Church Sites or other low cost venues. Should also explore locations for training sessions.

**16. New Business:** (Things to plan/work on for next meeting)

A. New Board Members and their duties will be discussed more at our next meeting. Stan wants to explore building a "bigger & better" donation box for station. Donations will be kept separate from sales cash and this item will be added to the new docent training for upcoming season. Meeting locations for upcoming docent training sessions and end of season appreciation gathering will be discussed more next month. Stan wants to place recruitment flyers at college campus locations to get interns to work with ENFIA. "Lexie" was a college intern from last season that worked out great at CP station. There is a desire to get more youth involvement in ENFIA.

Stan ended the meeting at 10:22

**Next Meeting: Wed Feb 15th, 2023 at 9:00 am**

**Minutes submitted by:  
Philip Hartvig - ENFIA Secretary**

\_\_\_\_\_ **date: Feb 5, 2023**