

**El Dorado National Forest Interpretive Association**  
Established in 1987, promoting Education, History, and Interpretive Programs  
on the El Dorado National Forest.

**Board Meeting Minutes**  
**Feb. 15, 2023**

Board Members Present: Stan Trevena, Ken Nieland, Bruce Odelberg  
Board Members Absent: Lisa Irving-Peterson, Phil Hartvig,  
Others Present: Kristi Schroeder (USFS), Keli Gwyn, Carl Gwyn  
Others Absent: Don "Chip" Morrill (USFS), Karen Heine, Mark Sandperl

1. Stan opened the meeting on time at 9:00 am
2. Ken moved to approve Agenda for Feb. 15, 2023 meeting - motion made to amend with added topics from Stan, seconded and passed
3. Stan moved to approve Minutes from Jan 18, 2023 meeting - seconded and passed.

4. **Manager/President Report:** (Stan Trevena)

A. Regular report - *with added items : Pilot campground program, PII (Personal Indentifiable Information), posting ENFIA board meeting minutes, position of "past president" concept.*

*Stan reported that he had signed tax documents at CPA office in Placerville. He asked for annual reports for last two years. He wanted financial reports emailed to all board members. Carl volunteered to look that up for Stan. In regards to PII issue, Stan will be sending out an email to board members with instructions as to how they can "encrypt" their communications on-line. This will be done after setting up a "google workspace" for ENFIA business. Carl asked about instructions for encrypting messages using Microsoft Word as the software for ENFIA business. Stan, Carl, & Bruce all use MS Word. Phil and Lisa were absent so it is not known if they use MS Word. Stan expressed concern about people using board meeting minutes for scams asking for payment for non-existent products or services. Stan gave examples of on-line scams. Carl informed Stan that the last three treasurers (Lisa, Keli, Carl) were all targets of on-line scams. Stan requested that we have ENFIA board minutes posted off-line in more secure location. Stan made motion "To remove ENFIA minutes from Website and distribute them via "Wild Apricot" platform to ENFIA members directly. Bruce seconded motion and the vote was 3-0 in favor to approve motion. Stan also requested that minutes from past also be put into "Wild Apricot". Carl will get those minutes to Stan. Stan will email new procedures and policies to all board members.*

B. Other items:

5. **USFS:** (Kristi Schroeder and Don "Chip" Morrill)

A. Updates from prior months - *USFS is hiring new staff, several new supervisors are in place. Road damage was reported in Georgetown area. Damage to other roads and facilities will be assessed after the winter snow cover has melted. This is usually in late April or Early May but date is dependent on weather. Kristi updated board on her meetings with "Royal Elk" management personal Adam Dam. This private company under contract with USFS has agree to provide a campsite free of charge to guest speakers at campground programs. Wrights Lake campground has an administrative loop which can also be reserved for guest speakers. Kristi will set up a meeting with all interested parties in this "Visitor Education Program" Kristi sees this as a pilot program which can be build out into a more comprehensive program over the next five years. Carl requested a trailer for use by ENFIA docents acting as guest speakers at Wrights Lake campground.*

B. Other items/developments/needs:

*Kristi relayed a request from “Chip” Morrill to install 4-5 trail counters in the Carson Pass Management Area. A grant to fund the purchase and maintenance of these trail counters is needed. Trail counter data will be collected at least once a month and maybe more frequently by docents who will be assisted in downloading this data into a Forest Service computer. Batteries in the trail counters will need to be checked and replaced as needed. Batteries are stated to last a year, so data collection during the entire season should not be an issue. Stan will write up a grant proposal. He will work with “Chip” on issues related to vandalism or thief of trail counters. Bruce pointed out that GPS coordinates of the trail counter locations would need to be used in locating them for data collection and end of season removal.*

**6. ENFIA’s Treasurer’s Report (Lisa Irving-Peterson-absent so Stan made report for her)**

A. Checking account balance: **\$33,458 (as of 1/31/23)**

B. Donation account balance: **\$24,170 (as of 1/31/23)**

C. Other items/developments/needs :

**7. ENFIA Retail Coordinator Report (Keli Gwyn)**

A. Regular report: *Slow sales season due to weather and lack of forest visitors. Desolation/ Placerville ranger station is working on completing a new interpretive display about bear canisters, why they are needed and how to use them.*

B. Other items/developments/needs: *Keli is putting together a calendar for the upcoming ENFIA season with tentative opening dates. She is working with Forest Service staff to confirm dates. She hopes to have some dates confirmed at our next meeting. There are some issues with the ENFIA credit card due to new credit limit of \$5,000. Old card had a much higher credit limit. Some vendors have lowered their discounts and added credit card fees of up to 3%. This will increase costs to ENFIA and will be passed on to the public when they purchase merchandise at our retail locations and on-line store. Keli and Stan are working with US Bank to increase the credit limit on our ENFIA card to help with ordering. Current inventories at ENFIA sites are in good shape from last season. Keli asked Bruce about the editing of the Carson Pass Hiking Guidebook. Bruce is adding notes from Frank Tortorich. Both Bruce and the publisher of CP guidebook have electronic versions of text but Bruce does not have electronic version of cover. Carl is interested in getting a new cover. No target date for finishing the edit or designing new cover was given.*

**8. ENFIA Retail Team Lead Report (Lisa Irving-Peterson) Absent - no report given this month**

A. Carson Pass Station update:

B. Other items/developments/needs

**9. Carson Pass Coordinator Report (Karen Heine-) Absent - no report given this month**

A. Carson Pass Station Operations:

B. Other items/developments/needs:

**10. CPIS Maintenance Team Lead (Phil Hartvig) Absent - no report given this month**

A. Carson Pass Station projects (Repairs/future needs) - no report/news- projects put off until next spring such as station “Painting”& Roof Repairs

B. Silver Lake Cabin projects (Repairs/future needs) - no report/news- projects put off until next spring such as Painting-Garage/Shutters/interior

C. Other - no report/news- projects put off until next spring such as more permanent repair for water supply to SL Cabin - SL host campsite issues

**11. Highway 50 corridor development report (Carl Gwyn)**

A. USFS needs/updates - *Desolation/Placerville ranger station needs/wants docents for public education concerning bear canisters and other forest resources issues. Carl mentioned that many docents living in Placerville or Pollock Pines area might be interested in helping out.*

B. Other developments - *Discussion occurred about how often “free memberships” become paid memberships. No real data on this but will explore this topic in the future. Bruce discussed having a sign up for docents to work in the Highway 50 corridor similar to sign up system at Carson Pass. Stan suggested using “[sign-up.com](http://sign-up.com)” software as we do at Carson Pass. Carl said he would handle docent sign-ups for Highway 50 corridor. Cal trans has not put up sign to direct the public to Desolation/Placerville ranger station yet. Jordan (USFS) did not approve the Eagle Scout Project to install an interpretive display for B-17 crash site due to concerns that it would bring more visitors to area and possible lead to more damage. Jordan did state that he would like more signage put up at crash sites to discourage removal or more damage to crash sites. Discussion of putting up signage at Swan Henry Toll Road and Slippery Ford Trails. Replace old signs to mark the historical sites at these locations. Carl is willing to lead 2 hikes to each of these sites. Hikes would be between 3-6 miles. Holly Grade is another historical site that Carl is willing to lead hikes.*

**12. Website Update: (Carl Gwyn)**

A. Updates/developments/needs - *Some technical issues with Jet packs at sites have been corrected. Issues with excessive data usage at one site has been resolved. Stan has been added to Verizon, Volcano, and Website (Jason) accounts. Members can log into wild apricot site and print membership cards. Public wifi at CP station is out and volcano is not repairing it. DSL is installed at CP station.*

**13. Membership update: (Stan Trevena- no report , may be replaced by Ken next month)**

- A. Coordinator status report:
- B. Other projects -

**14. Facebook/Newsletter Update: (Mark/Robyn Sandperl - no report, absent from meeting)**

- A. Update/Needs-new development -

**15. Old Business: (As per board’s request - items to be carried over from previous meetings)**

A. Google Workspace: *Stan talked with Jason (Website designer) about setting up [ENFIA.org](http://ENFIA.org) emails for board members after google workspace is set up. Emails will have board positions not names so to ease transitions of communication when board members change. This procedure will remove personal emails from ENFIA Website.*

B. Adding new members/outreach ideas: *Keli has contact for making business cards. ENFIA logo, website, and phone numbers will be on card. Carl will help in design with Ken’s help. Note will be made that phone calls are handled during the summer season only. We currently have Carson Pass business cards.*

C. Reserving a space for docent appreciation at Kirkwood or South Lake Tahoe . *No report-item moved to next month’s meeting*

D. Karen (CP Station Coordinator) contract: *Discussion and motion to approve Karen’s contract was made by Stan. Increase of \$25/mo with the Scheduling duties split off with a stipend of \$750 for that role. Bruce seconded the motion and a vote was taken (3-0) in favor. Stan will email Karen.*

E. New Board Position of “Past President”: *Stan discussed this item as a “transitional position” but it was decided that Larry Moore is currently helping with transition and this position is not needed.*

**16. New Business:** (Things to plan/work on for next meeting)

A. Reserving a site for docent appreciation gathering in the fall (after season)

*Bruce moved to end the meeting at 10:42 , seconded by Ken.*

**Next Meeting: Thurs. March 16th, 2023 at 9:00 am**

**(new date to accommodate Karen's current teaching job on Monday/Wednesday)**

**Minutes submitted by:**

**Philip Hartvig - ENFIA Secretary**

\_\_\_\_\_ **date: March 9, 2023**