

# El Dorado National Forest Interpretive Association

Established in 1987, promoting Education, History, and Interpretive Programs  
on the El Dorado National Forest.

## Board Meeting Minutes

**April 20, 2023**

Board members present: Stan Trevena, Ken Nieland, Lisa Irving-Peterson,  
Phil Hartvig

Board members absent: Bruce Odelberg

Others present: Karen Heine, Keli Gwyn, Carl Gwyn, Frank Tortorich

Others absent: Kristi Schroeder & Chip Morrill (USFS) , Mark & Robyn Sandperl

(Edit list above after reviewing notes)

1. Stan opened meeting at 9:03
2. Lisa moved to approve agenda for April 20, 2023 meeting, Phil seconded motion.
3. Lisa moved to approve minutes from March 16, 2023 meeting, Phil Seconded motion.

4. **Manager/President Report:** (Stan Trevena)

A. Regular Report - ENFIA business

*Stan stated that financial situation for ENFIA will be tight this year. The former president Larry Moore wrote covid relief grants during shortened and canceled seasons over the last few years. Those grants are no longer available. The heavy snowpack this year will delay opening and will impact the amount of retail sales to generate funds to cover ongoing expenses in running ENFIA.*

B. Other items - *Karen Heine moved the discussion to dates and procedures for snow removal at CP station and the need to have many people and appropriate equipment (shovels, rope, picks, snowshoes) Karen discussed using large equipment (tractors) in past heavy snow years but stressed not getting them close to building. Need to reach out to Dean Trevaskis who had a tractor on site in 2016 which was a heavy snow year. Karen suggested scouting out the snow situation at the station on Wed April 26 at 1:00 pm and again on May 3. Based on snow reports, we can then plan a work party to dig out the station in late May.*

5. **USFS:** (Kristi Schroeder and Don “Chip” Morrill)

A. Updates from prior months

*Lots of snow in forest will impact operations this season. There will be delayed opening of facilities and lots of damage to repair before normal operations can begin. Kristi also reported that Don “Chip” Morrill has been moved to a new position and that Chris Sailor will again be our Forest Service Contact person moving forward this season. Kristi reported that most locations are staffed up and will be running more efficiently this season.*

6. **ENFIA’s Treasurer’s Report** (Lisa Irving-Peterson)

A. Checking account balance:

*\$31,659 (lower than last month by about \$2,000 due to purchases)*

B. Donation account balance:  
**\$24,196 (same as last month)**

C. Other items/developments/needs

*Some large donations were made last month from Gaylin Fleming (\$500) and from the Gwyns (amount not discussed). These donations go into the general fund account first and then are transferred to the donation account.*

**7. ENFIA Retail Coordinator Report (Keli Gwyn)**

A. Regular report:

*Money will be tight this year due to delayed opening and lack of Covid relief grants. Several items like maps, hats, shirts were not restocked at end of last season. Sales were about \$60,000 last year and if we have the same sales this year we will be able to pay all our on-going expenses. Historically sales have been as much as \$80,000. Square system allows for more accurate tracking of inventory and eases ordering and restocking of merchandise. Stan is looking to increase donations and possibly write some grants. Prices on most items will be going up. Might be purchasing higher quality snacks and increasing sales prices to help generate more income.*

**8. ENFIA Retail Team Lead Report (Lisa Irving-Peterson)**

A. Carson Pass Station update:

*No report-Keli has been doing almost all of the retail business so in future meetings, Lisa will not have a separate report as ENFIA Retail Team Lead. Lisa thanked Keli for all her work.*

**9. Carson Pass Coordinator Report (Karen Heine)**

A. Carson Pass Station Operations

*No news due to closure and lack of access to station. Karen is delaying the scheduling of Interpretive walks due to heavy snowpack at Carson Pass. Mark Sandperl added in at this point that his wife Robyn is looking for articles to include in the newsletter coming out in a couple weeks. Mark added that he will try to attend the snow removal events that Karen mentioned earlier. Carl added that accurate scanning of sales is important to inventory and that square training is important. Reminders were given about May 6 training in Placerville and May 13th in Nevada. Karen announced that she has accepted a new full time teaching job and will be on a training session for June 10-17. This will impact her abilities to function as station coordinator during that time period.*

**10. CPIS Maintenance Team Lead (Phil Hartvig)**

A. Carson Pass Station projects (Repairs/future needs)

*No report given-no news due to station closure*

B. Silver Lake Cabin projects (Repairs/future needs)

*No report given-no news due to cabin closure*

**11. Highway 50 Corridor Development Report (Carl Gwyn)**

A. USFS needs - updates -

*Discussions with Placerville Ranger Station resulted in a request for docents everyday of the week and two docents on each weekend day. Not sure if we have enough docents to fill this request, but we will try to get some docents to start working at Placerville station this season. Carl and Keli are working on this.*

B. Other developments -

*Still working on piloting docent presentations at wrights lake campground this season. Also working on getting a presentation at REI to help recruit new docents. Georgetown ranger station is looking for docent help. Fishing derby is occurring at Georgetown on June 3rd, ENFIA might set up a table to recruit docents and advertise our organization.*

**12. Website Update:** (Stan/Carl)

A. Updates/developments/needs -

*Stan is still working on setting up google account, will use it to promote ENFIA and help with on-line communication.*

**13. Membership update:** (Stan/Ken Nieland)

A. Coordinator status report-

*A couple of new members this past month. 179 total members, 43 active docents. Ken and others discussed ways to build outreach and increase memberships and docents. Exploring ways to have someone to be the lead on membership issues. Kristi reminded board that docents need to be members of ENFIA to be covered by insurance.*

**14. Facebook/Newsletter Update:** (Mark/Robyn Sandperl)

A. Update/Needs-

*No report given*

**15. Old Business: (As per board's request - items to be carried over from previous meetings)**

A. Google Workspace/protected information concerns (Stan) *In progress*

B. Business cards, credit cards, new checks (Stan/Lisa/Carl/Keli) *In progress*

C. Docent Training/Orientation/Appreciation gathering-location & dates (Board) *In progress*

D. Trail Counter Grant Update (Stan) *-completed*

**16. New Business: (Things to plan/work on for next meeting)**

A. Next meeting date and time *Thursday May 18 at 9 am*

B. Other items - *none at this time*

**Next ENFIA meeting: THURSDAY May 18th at 9:00 am**

Minutes prepared by ENFIA secretary Phil Hartvig \_\_\_\_\_ May 11, 2023