

# El Dorado National Forest Interpretive Association

Established in 1987, promoting Education, History, and Interpretive Programs  
on the El Dorado National Forest.

## Board Meeting Minutes

**June 15, 2023**

Board members present:

Stan Trevena, Lisa Irving-Peterson, Phil Hartvig, Bruce Odelberg

Board members absent: Ken Nieland

Others present: Chris Sailor (USFS ), Carl Gwyn

Others absent: Kristi Schroeder (USFS), Karen Heine, Keli Gwyn, Mark & Robyn Sandperl

1. Stan opened meeting at 9:05 am
2. Lisa moved to approve agenda for June 15, 2023 meeting, Bruce seconded motion.
3. Lisa moved to approve minutes from May 18, 2023 meeting, Bruce seconded motion.
4. **Manager/President Report:** (Stan Trevena)
  - A. Regular Report - ENFIA business

### 4. **Manager/President Report:** (Stan Trevena)

#### A. Regular Report - ENFIA business

The California Alpine Club grant was submitted. We requested funds to purchase and install 3 solar panels. Installation is scheduled for June 19, 2023. A meeting was held with USFS (Kristi/Chip) about replacing components of their "legacy" solar system including batteries and other components in assiteion to our new solar panels. They are working on this bidding process with the hope of getting funding for the entire system, not building it out piece by piece.

The Wilderness alliance grant for IR trail counters was awarded. Chip and Stan worked on this grant. USFS and ENFIA volunteers will install the counters. USFS has the GPS coordinates for their locations and instructions for their installation.

Work on the Google Workspace continues. Stan is working with Jason (ENFIA Web designer) on the transfer of data. Stan will work with ENFIA's Board members and other contractors/volunteers on setting up new email accounts this coming month. Stan plans to set up a common Google Calendar to aid in communication of events/planning. The new emails will be per position (President, Vice president, Treasurer, etc) rather than assigned to a person's name.

Discussions occurred about the start up funds needed to stock inventories at USFS stations in addition to Carson Pass. Lisa moved to approve an allocation of \$14,000 for purchases needed by Keli, our retail coordinator. Second by Bruce, voted taken 4-0 in flavor.

#### B. Other items -

Stan discussed putting up signage at all retail locations in the forest to inform traveling passing by that our locations were open for business. Discussions followed about getting permission from private property owners, USFS, Cal-Trans, and ENFIA board for signage. Carl mentioned word of mouth advertising and visitors to locations who see our merchandise as well as public outreach like the "Fishing derby" in Georgetown. Chris Sailor was in favor of moving forward with ideas/signage to increase public awareness of ENFIA.

## **5. USFS: (Chris Sailor)**

### A. Updates from prior months

Trails are clearing of snow and have limited access. An automatic (credit card reader) fee station for parking at Carson pass will be installed soon. Bathroom will be cleaned twice a week and occasionally a third time as needed. A ranger will patrol and check in with Carson pass station once a week. Propane at station is to be inspected and refilled as needed. Karen is working with Chris on propane issues at CP.

Chris asked about Silver Lake Cabin and was given a status report by Stan. Propane at cabin will be inspected on June 29 with Karen present. Stove and refrigerator will be set up and water heater will wait until campground water supply is working. No running water at cabin but water delivery to storage tank is occurring soon. No overnight stays by docents at cabin is planned until propane is inspected on June 29.

Stan has ordered a cap for CP station propane chimney and hopes to have solar install crew repair/replace damaged cap so that stove can be operated safely.

## **6. ENFIA's Treasurer's Report (Lisa Irving-Peterson)**

### A. Checking account balance:

\$28,924 (Decreased by \$2900 from last month- due to paying contracts, bills, and new ordering)

### B. Donation account balance:

\$25,224 (Increased by \$1008 from last month due to \$1000 donation from Mark/Robyn Sandperl)

### C. Other items/developments/needs

Sandperls were granted lifetime memberships for their donation to ENFIA. Discussion followed about how donations are used and at which sites. Discussion to how some donations are designated to certain purposes while others are not. Further clarification is needed from CPA and ENFIA board as to the categories of donations, how they can be used, and how the funds can be used at different locations. Discussion of "general ENFIA" donation account in addition to the "Carson Pass" specific donation account. Carl requested some funds to be transferred from CP account to General account to be used at other locations. Stan showed new donation request signs to be displayed this season.

\* At this point in meeting a discussion about the current and future involvement of our Retail Coordinator occurred. Vote was taken (4-0 in favor) to accept her offer to continue providing services to ENFIA on a volunteer basis. No minutes were recorded of these discussions but a follow-up executive board meeting on June 27th did include a summary of the discussions and the decisions made. Questions can be directed to Stan about this matter.

## **7. ENFIA Retail Report (Lisa Irving-Peterson - from written report by Keli Gwyn)**

### A. Regular report:

Merchandise was delivered to Crystal Basin station (with help from Carl and Stan) to allow for its opening on Memorial Day. All other stations are set up and operational. Inventories are made and new pricing labels are in place. Sales and promotion occurred on June 3rd during a fishing derby in Georgetown

**8. ENFIA Scheduler Report** (Lisa Irving-Peterson - from written report by Keli Gwyn)

Monitoring of scheduling and revising as needed due to changing opening dates and mentoring/training of new docents continues.

**9. Carson Pass Coordinator Report** (Karen Heine)

A. Carson Pass Station Operations

No report given. Karen was not present at meeting.

**10. CPIS Maintenance Team Lead** (Phil Hartvig)

A. Carson Pass Station projects (Repairs/future needs)

No new information given in addition to his prior emails/messages, Phil was reporting in via phone

B. Silver Lake Cabin projects (Repairs/future needs)

No new information given in addition to his prior emails/messages, Phil was reporting in via phone

**11. Highway 50 Corridor Development Report** (Carl Gwyn)

A. USFS needs - updates -

Kristi (USFS) is working on rewriting volunteer guidelines. Carl is planning on leading some interpretive hikes. Stan and Ken are working on developing a campground interpretive program with Lester and Alice. Stan mentioned maybe getting new “ENFIA” shirts to be used at locations other than Carson Pass.

B. Other developments -

**12. Website Update:** (Stan/Carl)

A. Updates/developments/needs -

Stan, Carl, and Jason are working on updating the website to incorporate the new google workspace emails.

**13. Membership update:** (Stan/Ken Nieland)

A. Coordinator status report-

Stan has 5 new docent packets to be mailed out soon.

**14. Facebook/Newsletter Update:** (Mark/Robyn Sandperl)

A. Update/Needs-

No report-Mark was not present at meeting

**15. Old Business: (As per board’s request - items to be carried over from previous meetings)**

A. Google Workspace/protected information concerns (Stan) *In progress*

B. Business cards (Stan/Lisa/Carl/Keli) *In progress*

C. Docent Training/Orientation/Appreciation gathering-location & dates (Board) *In progress*

D. CP Hiking Book (Bruce) - Edits are completed and book is ready to send out to printer. Big mess editing the book due to several old and out of date formats used in the word processing. It is probably ready to send out in its current form but future edits should be handled by possibly rewriting the entire book in a “modern” functioning word processing format. Discussions of timelines for new printing were discussed. New printing should occur this season. Timelines for printing and access to former printer will need to be explored. Bruce suggested that docents should get a “new” edition when it is available.

Carl suggested that current book file be sent to Keli. Future decisions about when and how many copies will need to be made.

**16. New Business: (Things to plan/work on for next meeting)**

A. Next meeting date and time -Discussion about moving meeting dates back to Wed. Bruce made motion, Lisa seconded. Vote 3-0 in favor. Next meeting is Wed July 19th at 9:00 am

B. Other items - Work day at CP station is set for June 21, scheduled opening of CP station is set for June 24th. Other prep work such as testing phones, internet, and stocking the station with merchandise was discussed and planned for the week of June 19-24.

*Meeting was ended by motion(Lisa), second (Bruce), and vote at 10:47*

**Next ENFIA meeting: WED July 19th at 9:00 am**

Minutes prepared by ENFIA secretary Phil Hartvig \_\_\_\_\_ July 15, 2023