

# Eldorado National Forest Interpretive Association (ENFIA)

Established in 1987, promoting Education, History and Interpretive Programs

## Board Meeting Minutes

December 20, 2023

Board Members present: Stan Trevena, Lisa Irving-Peterson, Bruce Odelberg, Ken Nieland,

Board members absent: Phil Hartvig

Others present: Frank Tortorich, Mark Sandperl, Barbara Simpson, Edi Barrow, Kristi Schroeder & Chris Sailor (USFS)

1. On-line Zoom meeting was opened by Stan at 9:04am. Lisa moved, Bruce seconded.
2. Approval of Agenda for December 20, 2023 meeting: Ken moved to approve, Bruce 2<sup>nd</sup>
3. Approval of Minutes from November 15, 2023 meeting: Ken moved, Lisa seconded
4. Board Election Results: Stan confirmed that Edi Barbara & Barbara Simpson had been elected by membership. Lisa moved and Bruce seconded to place them on the board. Edi & Barb introduced themselves. Edi was confirmed as Secretary and Barb as Treasurer. No other changes were made.
5. President's Report: Stan
  - a. ENFIA transition
    - Stan met w/ Mike Barrow & Mike Conroy who will share the Station Manager position
    - Scheduler not yet filled; Phil is considering but would like a backup person
    - 5 people on retail team to spread load (see below)
    - Stan is working on job descriptions
  - b. CPA changes continue with another new person handling our account. Stan has met with her twice
  - c. Station solar is still awaiting brackets to be attached, which may be when snow level is at roofline for access, earlier is hoped for. Battery Bank is fully charged and maintaining charge.
  - d. Stan will work with Chris to submit interim year end report on the infrared counter grant, due 1/15/24
  - e. Other items per Stan:
    - Retail sales, payment, accounting and procedure changes (see #9 discussed by Lisa)
    - Restructure/remove retail-based membership. Discussion of free membership value and when discount to be applied. Majority support dropping free memberships. Stan will write up for the next meeting. Memberships renew March 1<sup>st</sup>.
    - Review/create job descriptions for the new season. Stan is actively working on this.
    - Policy for docent discipline and removal – deferred to next meeting
    - Review/update/modify cabin policy – deferred to next meeting
    - Alpine Group grant we've received in the last 5 years or so. Stan will be putting in another request in early 2024 if they are taking applications. Suggesting ENFIA give them a thank you plaque to display at Carson Pass Information Station
6. Vice President report: Ken has met with USFS Mike W. & Reanna Suela regarding Jr. Ranger booklet specific to ELDNF. Is ENFIA interested in involvement? Looking for funding for design. Est. \$4-5,000. Ken is willing to work on fundraising efforts as mentioned last month. He'd like to see ENFIA have a fund development group/committee and pursue, for example, Banks/Savings institutions who give back to their communities.
7. USFS: Kristi Schroeder and Chris Sailor:

The Christmas tree program went well. Offered 4,000 permits on line and 1,500 in person. Seasonal closures about to start Jan 1<sup>st</sup> to March 31<sup>st</sup> Morgan Emigrant Trail is closed, as is Ellis Road. Credit card parking permit machine next year: how to get multi day permits, as the new machine only allows

one day at a time. Snow Park pass season Nov. 1 – May 30 - discussion about how permits obtained and, has enough been done on ENFIA/CPIS/USFS FB and websites to disclose. Also, a recent email to Stan from Reanna about putting together meetings with ENFIA and USFS staff. USFS Staff transition Serena King @ Crystal Basin has left. Adam Kay will be there for the opening of the season.

8. Treasurer's Report:

- Checking account balance \$59,943 Amador has been active, finally reimbursed for trail counter, which we'd paid for upfront.
- Donation account balance: \$26,716.
- Lisa will be in touch with Barb to transfer stuff.
- Stan planning to work on an ENFIA budget

9. ENFIA Retail Report:

New Team: Lisa with Kellie Trevena, Robyn Sandperl, Beckie Galloway, & Sophia Aurore. Have met several times already. Kristi clarified that she is to approve "new" items. Keli Gwyn passed off her archived stuff on a USB drive. How item prices were calculated: wholesale price, double it, add sales tax and round up/down. Quarterly sales taxes have been calculated by the CPA based on the item prices reported to them, which had sales tax embedded in the price. More research is needed to determine the scope of this problem and how to correct it in 2024.

10. Carson Pass Station Report: Mike B. & Mike C. have Karen's info and they are going to set up a meeting.

11. Facilities: Carson Pass Station & Silver Lake Cabin projects defer to January

12. Website: Stan met w/Jason, is working on getting in touch with this so ENFIA can get position filled

13. Membership update: at about 250. Currently at max for our Wild Apricot subscription.

14. Facebook/Newsletter etc. Mark: Next newsletter is February/FB dead this time of year.

15. Old Business:

- Noted that procedurally Stan and Bruce need to reaffirm their positions annually
- Reminder by Mark that private Board meetings shouldn't happen; all meetings are open to the public; can have executive sessions, followed by open public sessions.
- Stan and Bruce to figure out why the weather station seems to be malfunctioning and reporting strange data.

Meeting adjourned at 10:52am Next meeting Jan 17<sup>th</sup> @ 9am

Submitted by: Edi Barrow, incoming ENFIA Secretary