

**Eldorado National Forest Interpretive Association (ENFIA)**  
**Board Meeting Minutes**  
**November 19, 2025**

Board Members present: Stan Trevena, Barbara Simpson, Bruce Odelberg, Edi Barrow, Don

Bordenave Others present: Kim Hardy, Roger Goetsch, Mike Conroy, Chris Sailor

1. On-line Zoom meeting opened by Stan at 9:04am . Quorum present.

2. Approval of Minutes from October 15, 2025 by unanimous vote of Board members present.

3. USFS Report: Chris Sailor

- A required SAM (System for Award Management) agreement between USFS and ENFIA has expired. Will need to set up a new SAM account which will need to go through a “grants and agreements” approval process. Hope to have it all done by the 1st of the year. Chris will send copy of old agreement to Stan to be distributed to board members for review. SAM is ENFIA's agreement/contract to work in partnership with the USFS.
- The volunteer hours submitted by ENFIA have been calculated and determined to equate to a dollar value of approximately \$146,000. Edi noted we reported 4,869 hours of volunteer service.
- The interface card which allows for the download of trail counter data is missing. Multiple locations have been searched several times and it cannot be found. Replacement cost is over \$700. Chris is looking into whether the USFS can cover this cost or if USFS will ask ENFIA to cover. Will provide more info at the next meeting.(Post meeting note, equipment has been found).
- All USFS staff are back after furlough period. USFS is fully up and running again.
- Some Christmas tree permits are still available in person.
- Question about evaluation of standing tree at CPIS adjacent to the one that fell last month and about the “Halloween Tree”. Answer: there was lots of snow at Carson Pass when they went to evaluate the standing tree which prevented evaluation. As to the Halloween Tree the USFS is looking into whether or not they have the equipment to manage this removal.

4.. President's Report - Stan Trevena

- Introduction of Kim Hardy as the new business manager and Roger Goetsch who has been elected to the board starting January 1, 2026.
- Discussion of the Retail Operations Report.
- Confirmation that a subscription for Quickbooks Online was approved by the ENFIA Board at the 10/16/24 meeting. Noted: that the use of Quickbooks Online will require the upgrade of the free Square to Square Plus..
- The board voted to approve motion for the upgrade to Square Plus.
- The board voted to approve motion for the termination of the currently monthly CPA while retaining use of the CPA for preparation of final tax year tax documents.
- The board voted to approve using a CPA for transition to online Quickbooks. Discussion that hopefully this service can be secured for free.
- Will need to seek out training for three people for Quickbooks Online @ \$500/person for two day training session online.
- Discussed possibly implementing a mileage reimbursement policy for specified positions at the Federal non-profit rate of \$0.14/mile.

5. Vice President's Report - Edi Barrow:

- Waiting for USFS to provide updated 301a and b forms.
- Timekeeping reminder - please keep track!.

6. Treasurer's Report - Barb Simpson:

- As of 11/13/2025  
Checking and donation Account total \$147,058.49 Checking Account Current Balance is \$116,434.48 Donation Account Current Balance \$30,624.01 Credit card due at end of the month \$570.67
- We are down \$7,659.85 from last month due to limited sales this time of year, possible effects from the government shutdown, and ongoing expenses. Expenses also include reimbursements for Halloween, printing of fliers, supplies for the station, and the luncheon's food and drinks.

7. Retail Report - Kellie Trevena:

- Discussion of new retail team members.
- Looking forward to updating Square as this will greatly improve retail operations and communications.
- Currently buying is done in support of the CP location and extra is spread to the other locations.
- Looks very unlikely that the USFS will reopen the Crystal Basin location in 2026.

8. CPIS Manager's Report - Mike Barrow - not on call.

- Edi noted on Mike's behalf that the upgraded solar system is working very well.

9. Interpretive Program Report - Mike Conroy:

- Notes three people are in the process to become docents in the new year.
- Trunk or Treat as a huge success.
- With Suella back at USFS looking to do more shared activities like Trunk or Treat. More table events and other activities.
- Proposing holding seminars with guest speakers during the off season. Talking with Frank T. About having a seminar in March about the history of the Mormon Emigrant Trail
- The "Night Sky" person has returned to the area and is looking to start that event in the Spring.
- Noted that these seminars could also be live streamed on the ENFIA YouTube channel.
- Looking for additional "experts" for seminars.

10. Membership Report - Robyn Sandperl - not on call.

11. Newsletter - Robyn Sandperl - not on call.

12. Social Media - Mark Sandperl - not on call.

13. Website : A member has expressed interest in working on the website. Stan and Carl to meet with this person during the off season to discuss.

14. Other New Business - None

15. Other Old Business - None

16. Other Announcement - None

Meeting adjourned at: 10:39am.

Next meeting: December 17. 9am. Zoom

Submitted by: Donald Bordenave, ENFIA Secretary