

Eldorado National Forest Interpretive Association (ENFIA)
Board Meeting Minutes
January 21, 2026

1. Open Meeting / Roll Call. Meeting called to order at 9:07am.
 - Quorum of Board Members in attendance: Stan Trevena, Edi Barrow, Bruce Odelberg, Roger Goetsch, Don Bordenave.
 - Others in attendance: Frank Tortorich, Mike Conroy, Kim Hardy

2. Board Meeting Minutes from December 17, 2025 approved by unanimous vote of Board Members present.

3. USFS Report - Reanna Suela/Chris Sailor : Not on call.

4. President's Report - Stan Trevena
 - Appointment of new Board Member Roger Goetsch as Treasurer.
 - Incumbent Vice President, Edi Barrow, reelected to a new term
 - Need to update Job Descriptions to match changes resulting from new positions that have been, and will be, added. Edi will share job descriptions document with Roger and Kim and adjust to new structure.
 - Need to develop a new structure for Station Manager coverage. As discussed in the last meeting, open and close of the Station will be covered by Karen Heine (past Station Manager). Discussion of process for a rotating Station Manager position. Show Station Manager on VSP. Suggestion to set up a Google Phone number which could be used for a Station Manager which could be forwarded to the current manager.
 - Need to pull together a few people to organize the training for the new season. The last three years have been pretty similar. We should change this up, instead of pushing people through the same process every season. Lots of new docents added during the season. Those new persons went through online training. Current docent count is in the low 80s. Suggestion to use online training but also have an in person meeting before start of season. Suggestion to have a two part pre-season meeting first part could be a meet and greeting info session and the second would be training for new people and interest others. Suggestion to use a program like Survey Monkey as an informational user quiz.

5. Vice President's Report - Edi Barrow
 - Mileage Reimbursement Form. Draft version has been prepared. Being reviewed and revised for distribution.
 - Question: Do we track any of the data ENFIA collects such as campsite usage, bear canisters used, number of PCTers, number of visitors? Answer: No we just throw all that out. So have prepared a chart to track.

6. Treasurer's Report - Roger Goetsch
 - Bank balances (per Stan as Roger does not yet have access): Checking: \$118,102.40. Grants: \$30,694.38. Credit Card: \$1,076.37
 - Meeting at bank has been scheduled for Roger to be added as signatory to accounts.
 - Quickbooks training has been completed by Kellie, Stan, Kim, and Roger.
 - Chart of accounts has been agreed upon.
 - Square training is pending.

7. Business Manager's Report - Kim Handy

- Has filed taxes for Q1.
- Looked over prior filing by accounts and found that last year's Q2 Q3 and Q4 we incorrect due to change of staffing etc. They had filed all sales as within the City of Placerville which has a tax premium of 1% so because of that ENFIA overpaid State Tax. Discussed with accountant. They will refile for Q2 Q3 and Q4 and they will pay the penalty. ENFIA will get a credit applied to current year taxes. Approximately \$730.00.

8. Retail Report - Kellie Trevena.

- Stan reports that Kellie is working today (she does have a regular job).
- Per Stan:
- Kellie has been working with the new version of Square for two months. Exploring the new features and reports. Has input the wholesale costs for all of our inventory that has been purchased for the past two years. Well on our way to better track cost of goods sold. Will work with Quickbooks team to integrate data between Square and Quickbooks.
- Noted that ENFIA needs to address aging terminals and hot spots. Comment that the hot spot at Amador had died months ago and somebody who work there connected the iPad/Square via the USFS WiFi.
- Now in position of 4 dead hot spots. Need to evaluate connections. USFS has told ENFIA that we cannot use USFS internet.
- Need to look into replacing iPads used for Square interface.
- Next month the retail team will begin orders for new season.

9. CPIS Station Manager's Report - N/A

10. Interpretive Program Report - Mike Conroy:

- New docents will need to sign existed USFS 301B form. Edi needs a "wet signature" on form.
- Working set up a talk at Placerville library with Frank Tortorich on 3/21. Room is free to use. Holds about 40 people. Preparing a notice to be sent out and posted.
- Another off season event working on - snowshoeing with a Ranger at Carson Pass. Targeting March/April.
- Looking at adding other events along Hwy 50 corridor as well as at a location on the Lake Tahoe side to attract people from that side.
- Suela willing to provide training for interpretive hike leaders.

11. Membership Update - Robyn Sandperl: Not on call.

12. Newsletter Update - Robyn Sandperl: Not on call.

13. Social Media Update - Mark Sandperl: Not on call.

14. Website Update: Stan Trevena

- Carl has been updating seasonal information and will update Board Members info.
- We need to investigate options for updating and restructuring the ENFIA website.

15. New business items: None.

16. Other Old Business: None

17. Other announcements: None

18. Adjourn Meeting: 10:21am

Reminder next meeting: February 18, 2026. 9AM